

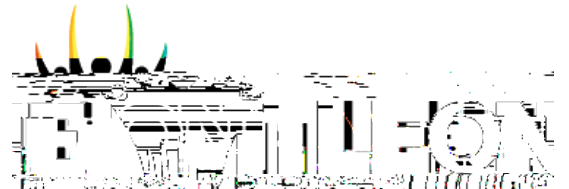
2022-23
Title I, Part A *School*
Parent and Family
Engagement Plan



School Name: Highlands Middle School School #: 3244

Principal Name: Leon Mungin

School Website : dcps.duvalschools.org/hms





OVERVIEW

The Duval County Public School District Local Educational Agency (LEA) can only receive Title I, Part A funds if it conducts outreach to all parents and family members and implements programs, activities, and procedures for the involvement of parents and families consistent with Section 1116 of the Elementary and Secondary Education Act (ESEA) as amended by the Every Student Succeeds Act (ESSA) of 1965. The programs, activities, and procedures shall be planned and implemented



Annual Meeting (Beginning of
Year)/Open House



COMMUNICATION AND ACCESSIBILITY

Communication is an extension of Needs Assessment as trend data has shown that parents comment that communication processes should be improved so they are fully engaged.

Accessibility

Describe how the school will provide full opportunities for all parents and families (keeping in mind the diverse makeup of 21st Century families) to participate in all parent and family engagement activities. This includes strategies for parents who have specific needs such as parents with special transportation needs, parents who work multiple jobs, court appointed parents, parents who are disabled, parents who speak English as a second language, migrant parents, parents with multiple children in multiple schools, guardians, guardians with multiple students in a home, etc. Specifically, how will barriers be removed to ensure parents/guardians/family units are a part of their child's education?

Spanish
Creole

COMMUNICATION

(1) Describe how the school will timely communicate information about Title I, Part A programs and activities during the year. (2) How will communication take place for parents with the different languages mentioned in the question above if applicable? (3) Include the tools and resources that

- (1) School Advisory Council (SAC)
- (2) Parent-Teacher-Student Association (PTSA)

This will be communicated through Social Media, Weekly Callouts, Focus Emails, Flyers and Letters

How will the school submit parents' and families' comments to the district Title I office if there are parent concerns about the implementation of the Title I school-wide plan that is not satisfactory to them? [ESEA Section 1116]

Title 1 contact information will be provided on all documents distributed, and available in the main office, school counseling office, and the parent resource center.

(1) How will the school publish and communicate THIS required Title I, Part A Parent and Family Engagement Plan to Parents and families (technology cannot be the only option). (2) How will this plan be communicated in all of the languages that apply to your school?

(1) This plan will be made available in our main and counseling offices, and in the parent resource room. It will also be available online through our school website, along with the School Improvement Plan.

(2) We will communicate this plan through all communicated processes (social media, email, weekly callouts, Flyers and Letters, School Marquee

FLEXIBLE PARENT AND FAMILY MEETINGS

Schools receiving Title I, Part A funds are required to convene an Annual Meeting. This meeting should be held at a convenient time for parents. Parents of participating children in the school shall be invited and provided with adequate notice and encouraged to attend the Annual Meeting. This meeting will inform parents of their school's participation under ESEA Section 1116 and explain the requirements of the Title I, Part A grant and what is available to parents and the right of parents to be involved. [ESEA Section 1116 (c) (1)]

INVOLVEMENT OF PARENTS and FAMILIES

Explain how the school involves parents and families in an organized, ongoing and timely manner in the planning, reviewing, and improvement of Title I programs including involvement in decision making of how Title I, Part A Schoolwide funds are used [ESEA Section 1116(c)(3)].

All families are invited and encouraged to participate in all scheduled events, with an emphasis on the Title I development meeting. Parents are encouraged to join and attend SAC and PTSA. During each SAC meeting we discuss PEFP, address concerns and changes, and plan for upcoming events.

How will the school provide, with Title I funds, transportation, childcare, or home visits such services that relate to parent engagement to ensure barriers are removed so parents can participate in engagement events? [ESEA Section 1116 (c)(2)]

Transportation – Bus Vouchers JTA
 Childcare – Provided on-site during parent meetings
 Home Visits – Wrap Around Services and Dropout Intervention teams, as necessary
 Additional Services to remove barriers to encourage event attendance -

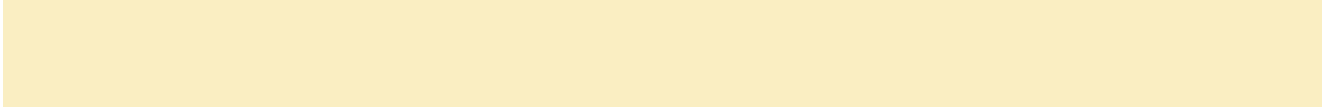
1. Step 1: Identify Date, Scope and Agenda for meeting
2. Step 2: Develop advertising materials for virtual and tangible distribution
3. Step 3: Meet with SAC to structure details and format of meeting. All stakeholders are invited and encouraged to attend SAC
4. Step 4: Review PEP team to review questions, concerns, and changes from previous years developmental meeting
5. Step 5: Conduct scheduled meeting, providing resources and opportunities for parents and families to understand and participate in question and answer.
6. Step 6: Follow-up SAC meeting to discuss findings.

Describe the nature of the Title I, Part A Schoolwide program that will be shared with parents during the Annual Meeting. Feel free to use the PowerPoint on the Federal Programs site.

The entire Title I, Part A Plan, along with the Budget



- (1)CHS partnership will provide a staff member to operate parent resource room
- (2)Parent Resource room is advertised in the main and counseling offices, along with a link and information on our website and social media
- (3)Training will be provided during early release to train and refine practices for Parent Resource Room.



Developmental Meeting	Assistant Principal Abe Reising	1. 2. 3.	Parents will describe barriers to participation in campus events School will sh
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PARENT COMPACT

The LEA shall ensure that each participating school, in conjunction with the parents of participating students, has jointly developed a school-parent compact that describes the school's responsibility to provide high quality curriculum and instruction in a supportive and effective learning environment; addresses the importance of ongoing communication between teachers and parents; describes the ways in which each parent will be responsible for supporting their child's learning; and is discussed with parents of elementary aged students.

As a Title I school, what evidence will you provide that will show that you have jointly developed a school-parent compact and that conferences were held with parents describing the compact?

The LEA shall ensure that all instructional staff working in schools, funded wholly or in part with Title I, Part A, meet the statutory requirements of being state certified. The LEA must ensure instructional paraprofessionals work under the direct supervision of a teacher.

If the LEA hires teachers or paraprofessionals to provide Title I services to private school students, the LEA shall ensure the teachers are state certified and paraprofessionals are highly qualified. The LEA shall ensure that paraprofessionals providing direct instruction to participating students are under the direct supervision and in close and frequent proximity to a state-certified public school teacher.

As a Title I school, what evidence will you provide that will show that you (1) notification informing parents that their child was assigned or was taught for four or more consecutive weeks by a teacher who was not properly licensed or endorsed (2) provided a list of teachers who were ineffective, out-of-field, or inexperienced according to the statewide definitions described in Florida's Approved ESSA State Plan.

We will use the Standard Out-of-Field notification document, and will send this document out via email and paper copy.

BUILDING THE CAPACITY OF TEACHERS AND STAFF MEMBERS

When a school receives Title I, Part A funds, it is responsible for educating teachers, specialized instructional support personnel, administrators, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. To the extent possible, parents should be involved in the development of training for teachers and educators to improve the effectiveness of training. [ESEA Section 1116(e)(3)]

